



# Indira Gandhi Delhi Technical University For Women

(Established by Govt. of Delhi vide Act 09 of 2012)

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Ref. No/IGDTUW/ DAA/344 to 350

Date: 9.11.2015

Subject: Guidelines to be issued to M. Tech students for M.Tech Assistanceship.

To: HOD's CSE, IT, ECE, MAE

Dear Sir / Madam,

It is to inform all HOD's that, there exists, UGC / AICTE guidelines for the release of GATE scholarship to M. Tech students. All the M.Tech students are required to fulfil these guidelines for getting the scholarship. On the similar lines the guidelines are prepared for the IGDTUW. These are prepared after referring the guidelines of all parity level institutions and finalized with the consultations with all HOD's.

Please find attached the final guidelines for M.Tech assistance ship (Scholarship) for IGDTUW programs and circulate it to M.Tech students of your department for information and compliance.

Date: 9.11.2015  
Dean Academic Affairs

Copy to:

1. All HoDs for information and necessary action
2. Incharge, Web Services to upload the information on the IGDTUW website
3. P.S. to VC
4. P.A. to Registrar

## Guidelines for M.Tech. Assistantship

### **ELIGIBILITY CRITERIA:**

1. All the regular students, enrolled under various M.Tech. Programmes (with valid GATE score) in engineering disciplines as per the prevailing institute norms and regulations, are eligible for the assistantship subject to the fulfilment of following conditions.
2. The student must be Indian National only.
3. The student must be enrolled under REGULAR (Full Time) M. Tech. Programme only.
4. Students who are receiving assistantship from any other funding agencies, will not be considered for any fellowship. **They are entitled for only one financial assistance at any given point of course of study.**
2. The students who are receiving assistantship will be required to devote 8-10 hours per week as teaching assistant in their respective departments. This could include tutorials, laboratory classes, development and maintenance of laboratories, assistance in research and development activities undertaken by faculty members, maintenance and operation of computers and other central facilities and **any other task assigned by HOD/faculty**. The HOD will certify the engagement of each of the student for the release of the assistantship every month **on the recommendation of the supervisor/faculty**.
3. Renewal of the assistantship will be done in **four** stages - (a) after declaration of result of each semester. The student must obtain a minimum **75%** of attendance in each semester in all individual subjects, Theory and Lab classes without failing in any subject for continuation of the assistantship.
4. The student must abide by the existing LEAVE RULE and attendance regulation of the University. As per this rule, an M.Tech. Student is eligible for 30 days of leave in an academic year. Any absence over and above the prescribed limit of admissible leave shall entail deduction from the assistantship, besides other actions as may be decided by the University, which may be up to the extent of discontinuation of assistantship.
5. The student must abide by CONDUCT RULES of the University for the M.Tech. Programme. If any disciplinary action is taken by the University authority {Dean (Academic Affairs)/ Proctor/ HoD} against a student, **her** assistantship shall be discontinued from the date of effect of such order.

The University authority shall be requested to intimate such order to the office of the VC for implementation of this clause.

6. *There will be no obligation on the part of the University to provide campus placements to the scholarship holders of M.Tech programs.*
7. The scholarship may be discontinued at any time for any kind of misconduct by the student like *involving in the act of ragging, vandalism, sloganeering, mass bunks etc.* as judged by a Disciplinary Committee of the University. The amount of fellowship availed by the student must be returned.
8. **The student shall be required to give an undertaking to the effect that she would not leave the course midway. Otherwise the fellowship received by that period shall be returned.**
9. In no case the scholarship will be continued for a period of more than 24 months.

  
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